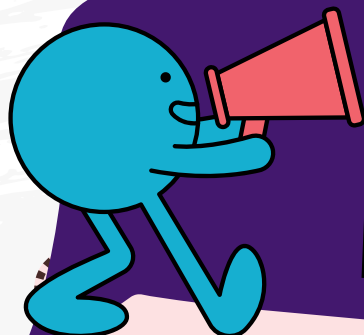




CFEF NEWS

SEPTEMBER
2025

STAY IN THE LOOP WITH UPDATES AND ANNOUNCEMENTS!

PURCHASE REQUEST REMINDERS

As requests increase, submitting them accurately helps us process everything on time. Below are the key guidelines to keep in mind:

- **One Vendor = One Request**
 - Combine all items from the same vendor.
 - Use Shareable Wishlists
 - No screenshots or PDFs. Google Docs with links are fine.
- **Amazon = Wishlist Only**
 - Not a registry. Turn off:
 - "Keep purchased items on your list"
 - "Don't spoil my surprises"
- **Invoice Total Must Match**
 - No partial invoices.
- **Subscription Boxes**
 - These will be ordered as new subscriptions. Duplicate shipments may occur if the student has previously been subscribed.
- **Furniture & Supplies**
 - Must be student-specific and reasonable for this school year.
 - Bookshelf = 1 unit (~2.5' x 8'); no wall systems, pantries, or closets
 - Desk = student-sized; no hutches, buffets, or credenzas
 - We can't log in or create vendor accounts
- **No Digital-Only Products**
 - If digital content is included with a book, you won't have access if ordered via purchase request.
- **No Special Vendor Requests**
- **Orders must be simple and follow standard procedures.**

Review full guidelines [here](#) and update requests as needed to avoid delays. Thank you for your help.

VENDOR ATTESTATIONS

Vendors were asked to submit their attestation by September 12.

If your vendor hasn't completed it or encounters issues, please have them contact Jessica at jessica@childrenfirsteducationfund.org for assistance. Thank you.

The link and additional information regarding the vendor attestations can be found [here](#).

DATE REMINDERS

- **Reimbursement Requests:** Submit by 10 PM on the **last day of the month** to receive payment by the **25th of the following month.**
- **Purchase Requests:** Submit by 10 PM on the **15th of each month** to ensure fulfillment by the **end of that same month.**

CALLING FOR QUESTIONS?

We're experiencing a high volume of calls right now.

If we're unable to answer right away, please leave a message, this helps us return your call more quickly and assist you more efficiently. Thank you for your patience!

ARE YOU INTERESTED IN PARTICIPATING IN SURVEYS?

SIGN UP HERE!

VENDOR SPOTLIGHTS

MEET OUR VENDORS!



Working to enhance each student's ability to read, spell, and write using the Barton System which enables our students to LEARN JOY through reading.

MEET OUR VENDORS!



Highly Personalized 1-on-1 Tutoring That Students Love

MEET OUR VENDORS!



An interactive online play-based empowerment program to boost confidence, foster creativity, and build social skills.

MEET OUR VENDORS!



Focused on STEM educational resources with products and engaging educational content

MEET OUR VENDORS!



We meet students exactly where they are - then "ramp up" their reading skills and self-esteem.